



**General Education Oversight Committee**  
Monday, November 8, 2021 at 1:00pm-2:30pm  
Via WebEx  
**Meeting Minutes**

*Members in **BOLD** were in attendance:*

**Manuela Wagner – Chair, (Karen McDermott – Admin), Michele Back, Oksan Bayulgen, Lisa Blansett, Brenda Brueggemann, Jason Chang (Ex-Officio), Keith Conrad, Robert Day, Kelly Dennis, Richard Dunn, Alex Gatten, Ali Gokirmak, Lori Gresham, Linda Halgunseth, Oliver Hiob, Tania Huedo-Medina, Andy Jolly-Balantine, Morty Ortega, Eleanor Ouimet, Annelie Skoog, Jennifer Terni, Kathleen Tonry, Eduardo Urios-Aparisi, Suzanne Wilson (Ex-Officio)**

Guest: **Suman Majumdar**

**Called to order at 1:01 pm.**

**1. Welcome and Regrets**

**2. Past and Future**

A. Minutes of October 27, 2021 meeting.

**L. Gresham motioned to approve. E. Ouimet seconded. The minutes were accepted as submitted unanimously.**

B. Future Meetings:

Wed. December 1, 10:00am-11:30am

**Upcoming Deadlines**

A. Catalog Deadline (February 5) – The absolute final GEOC meeting to approve courses is our **\*\*next meeting\*\***.

**5. Chair's Report**

A. 2021-2022 GEOC Business

a. Discussion from last year: Intensive sessions and enrollment caps; Visiting presenter: Suman Majumdar

- S. Majumdar introduced himself and gave background on some concerns related to intensive session courses, particularly enrollment caps for them. He gave an example of a course that generally has around 60 students in the class during the regular semester, but the proposer specified that the course could only have 15 students in the intensive session. He wanted to know how we can ensure that this class capacity is adhered to and the class is not being overloaded.
- S. Majumdar noted that this issue is tied to AAUP contract negotiations about faculty workload. Certain classes like W classes have hard enrollment caps because the university recognizes the work and student interaction that goes into them. Such work and student interaction could also apply to many other kinds of courses as well, though, and he gave an example from his own experience.

- Right now there is no review process if a department wants to increase the enrollment cap for a course it teaches.
  - It was noted in the chat, “This is why we generally do not offer language classes during the intersessional. (There are a few exceptions) Assimilating so much multi-faceted know-how (not just knowledge), being able to understand oral and textual communications and being able to produce some of their own is an intensive, interactive, reiterative process. It takes time.”
  - The committee will continue this discussion at the next meeting.
- b. Provost’s Competition: The CFP has been released. [Please share with colleagues.](#)
    - M. Wagner and K. McDermott hosted two information sessions with 2-5 people in each. We are looking forward to seeing what we get for proposals.
  - c. FYW Working Group
    - There are no updates at this time.
  - d. Delta2GE
    - The proposals are still with Senate C&C.
  - e. Alignment
    - K. McDermott gave a brief update on the alignment process and timeline. In short, we should have most documents available to send out by after Thanksgiving at the latest.

## 6. Subcommittee Dockets

### A. CA1 Docket

#### *New*

- a. GEOG/URBN 1200 The City in the Western Tradition [CA1, CA4-Int] (#8724) [Revise title; add CA4-Int]

#### *Older*

- b. CLCS 2010 Media Literacy and Data Ethics [CA1, CA4-Int] (#6015) [Returned by Senate C&C for consultation with proposer]

#### *Discussion*

- K. Dennis presented the report. Some CA1 subcommittee members questioned how international the course really was, but they felt that was a CA4 issue.
- The Co-Chairs noted that they are looking for additional CA1 members from different departments to help round-out the group. They would especially like faculty from HIST, AAAS, AFRA, or DRAM.

**The CA1 Report was accepted as submitted (Approval of GEOG/URBN 1200).**

### B. CA2 Docket

- a. ENGR/HRTS 2300 Engineering for Human Rights [CA2] (#9464) [New course]

#### *Discussion*

- L. Halgunseth presented the report.
- One GEOC member was curious about who was taking such a course, but it is new course so that is currently unclear. It will likely be taken by Engineering majors.

**The CA2 Report was accepted as submitted (Approval of ENGR/HRTS 2300).**

### C. CA3 Docket

- a. ENGL 2614 Writing in Algorithms [CA3] (#4375) [New course]

D. CA4 Docket (N/A)

- a. GEOG/URBN 1200 The City in the Western Tradition [CA1, CA4-Int] (#8724) [Revise title; add CA4-Int]

*Discussion*

- O. Bayulgen presented the report. She noted that the subcommittee passed the course with only one Nay vote, but there was a question about the international content, so the subcommittee has contacted the proposer.
- The course was still using a textbook called “The City in Western Tradition,” and the syllabus did not seem to reflect the proposed changes. It was noted that the course should not just focus discussion on different voices, but should include those voices in the course content.
- There was discussion of how to proceed. Given that there is still time before the catalog deadline, the Co-Chairs decided to withdraw their report and await a response from the proposer regarding their concerns.

**The CA4 Report withdrew their report pending a response from the proposer addressing concerns.**

E. Q Docket

*New*

- a. STAT 3115Q Analysis of Experiments [Q] (#9246) [Revise prereqs]  
b. STAT 3215Q Applied Linear Regression in Data Science [Q] (#9264) [Add course]

*Older*

- c. COMM 2010Q Applied Communication Research Methods [Q] (#5137) [Add Course]

*Discussion*

- K. Conrad presented the report. He explained questions the subcommittee had and how the proposer addressed their concerns for the COMM 2010Q course.
- There was discussion of the language about the credit restrictions on the STAT courses. K. McDermott noted that the Office of the Registrar has standard language that they will use for the credit restriction.
- The report was amended to approve the two STAT courses; the subcommittee will allow the Registrar to wordsmith the restriction.

**The Q Report was accepted as submitted (Approval of COMM 2010Q, STAT 3115Q, STAT 3215Q).**

F. W Docket

*New*

- a. BUSN 4897W Honors Leadership Seminar (#9724) [New course]  
b. STAT 4916W Writing in Data Science [W] (#9404) [New course]

*Older*

- c. AFRA 4997W Senior Thesis in Africana Studies [W] (#6837) [New course]

*Discussion*

- O. Hiob-Bansal presented the report. They are not yet moving any courses.

**The W Report was informational only.**

G. EL Docket (N/A)

H. Information Literacy Docket

I. Second Language Docket

## 7. Second Language Motion

- M. Back introduced a motion from the Second Language subcommittee that would provide guidance on placing students at the appropriate level of a language. It ultimately directs students to seek information from instructors and departments.
- One member suggested that the language should make this consultation process mandatory so that students do not try to enroll in higher level courses just to get their SL requirement out of the way. It was noted that students only need one year of a language at the first level, so students trying to take higher level courses would be unlikely. E. Urios-Aparisi explained that it is more common for students to come to him afraid that they are in too high of a level.
- There was a suggestion that some kind of 'gatekeeping' could happen. Perhaps advisors can help with this.
- There was discussion of having a placement exam, but it was noted that there are a lot of procedural questions related to this.

**M. Back motioned to approved the addition of language. E. Urios-Aparisi seconded. The motion to add language to the Second Language guidelines was approved.**

## 8. Discussion of Intensive Session Course Enrollment Caps (*see above*)

## 9. Old Business (on hold)

- A. Aligning the Alignment Process
  - a. Requiring Regional Campus Syllabi
- B. PR and Mentoring Campaign for Gen Ed in the Spring:
  - a. Awareness of importance of Gen Ed (students, staff, faculty: presentations of Gen Ed courses, videos about what Gen Ed did for..., student focus groups on specific topics,...)
  - b. Mentoring: Lack of knowledge about EL
  - c. Outreach to Student Organizations
  - d. Suggestions for student initiatives
- C. Number of EL Seats
- D. Gen Ed Goals and Syllabi
- E. Study Abroad and CA4 Gen Ed

## 10. Course Action Requests in the Queue

### Full-Committee Review

- A. N/A

### Requests on Hold

- A. N/A

### Requests Awaiting Chair Review

- A. N/A

**Meeting adjourned at 2:19pm.**