Subcommittee meets and reviews CAR →

Does the course satisfy Content Area criteria?

Yes

OPTION 1: Email the course proposer to request changes or more information.

OPTION 2: Email a report to the GEOC Chair or GEOC Program Assistant indicating that the course does not meet requirements and is being rejected.

Subcommittee report is forwarded to GEOC for consideration at the next meeting.

Co-chairs plan to attend the next GEOC meeting to answer questions if needed.

No

OPTION 1: Consult the Senate C&C Chair if you have questions about syllabus requirements

OPTION 1: Send an email to the proposer that thoroughly explains what the subcommittee’s issues with the syllabus are and WHY those issues inhibit assessment of the course. Request revisions.

OPTION 2: Email a report to the GEOC Chair or GEOC Program Assistant indicating that the course does not meet requirements and is being rejected.

Is it an issue with the syllabus?

Yes

OPTION 1: Email the course proposer to ask for clarification or more information

OPTION 2: Consult the GEOC Chair to get their opinion on the course

Is the issue resolved enough to move forward?

No

Yes

Not Sure

OPTION 1: Email the course proposer to request changes or more information.

OPTION 2: Consult the GEOC Chair or GEOC Program Assistant indicating approval.

(If there are typos or excessive grammatical errors in the CAR, send a list of recommended corrections.)

Is the issue resolved enough to move forward?

No

Yes