**[Insert Name] Subcommittee Report | [Insert Date of next GEOC Meeting]**

The [Insert Name] Subcommittee recommends approving the following new course proposal:

* AAAA 1000 Course Name A

Notes: *[The subcommittee may provide optional comments or questions regarding the proposals they review.]*

The [Insert Name] Subcommittee recommends approving the following course revision:

* AAAA 1001 Course Name B

Notes: *[The subcommittee may provide optional comments or questions regarding the proposals they review.]*

The [Insert Name] Subcommittee recommends approving the following course as an intersession intensive course:

* AAAA 1002 Course Name C

Notes: *[The subcommittee may provide optional comments or questions regarding the proposals they review.]*

The [Insert Name] Subcommittee does NOT recommend approving the following course proposal:

* AAAA 1003 Course Name D

Notes: *[The subcommittee should provide a detailed account of why they chose not to approve and make suggestions to the instructor for revisions.]*

**\*(*IMPORTANT: CA3 and CA4 committee Co-Chairs should be aware that LAB vs. non-LAB and INT vs. non-INT course proposals must be listed in separate items in the report.)***