GEOC Meeting April 17, 2013

In attendance: Murphy Sewall, Anabel Perez, Tom Long, Olivier Morand, Sarah Winter, Xae Alicia Reyes, Tom Abbott, Françoise Dussart, Laurent Michel, Wally Madych, Mike Young

Not present:
Stephanie Milan, Eric Schultz, Thomas Meyer, Thomas Deans, Nicholas Leadbeater, Rosa Helena Chinchilla, Peter Kaminsky, Linda Neelly, Kailee Himes, Richard Jones, Noah Sharpsteen, Gustavo Nanclares (sabbatical)

Meeting called to order at 1:10 pm.

1. Minutes of the March 26, 2013 meeting

The minutes of the March 26, 2013 meeting were accepted as submitted.

2. Announcements
   - GEOG 1000 Introduction to Geography was approved by eVote as a full online intersession course on April 9 (NOTE: Course was mistakenly reported as “provisional” on the original agenda, but has been confirmed as a full approval.)

3. Subcommittee Reports
   CA1
   The CA1 Subcommittee recommends approving the following new course proposals as Content Area 1 courses:
   - HIST 1600 Introduction to Latin America and the Caribbean
   - MUSI 1006 Earhtones: Vocal Ensemble

   The CA1 Subcommittee recommends approving the following course revisions under the Content Area 1 designation:
   - LAMS 1190 Introduction to Latin America and the Caribbean
   - LAMS 1190W Introduction to Latin America and the Caribbean

   The CA1 subcommittee recommends full approval of the following course as a CA1 intersession offering:
   - ART 1000 Art Appreciation

   The CA1 Subcommittee recommends approval of the cross-listing between MUSI 1006 and FINA 1001

Discussion
   - The GEOC will contact the FINA 1001 instructors about a CA4 credit option

   The motion to approve carried unanimously.

W
   The W Subcommittee recommends approving the following new course proposals for the W competency:
   - SPAN 3267W The Spanish American Short Story
   - FNCE 4997W Senior Thesis in Finance
   - ANSC 3324W Scientific Writing in Embryo Biotechnology
   - SOCI/WGSS 2363W Women and Crime
   - LLAS 2011W Introduction to Latin American Writing and Research

   The W Subcommittee recommends approving the following new course proposals for the W competency contingent upon revisions as requested:
   - ANSC 4312W Scientific Writing in Advances Animal Nutrition
     Requested Revisions: Must clarify inconsistencies within syllabus about final paper page length, and must be more specific in section 41f of the CAR. (Other minor revisions in the CAR already corrected by Karen Piantek)
   - NURS 4597W Senior Thesis in Nursing (Corrected #)
     Requested Revisions: Must fill in section 41f of CAR and offer more specifics on the writing process for thesis writers.

   The W Subcommittee recommends approving the following course proposal revisions for the W competency:
   - EKIN 3547W Service Learning Through Sport and Physical Activity
The W Subcommittee recommends approving the following course proposal revisions for the W competency contingent upon revisions as requested:

- LAMS 1190W Introduction to Latin America and the Caribbean
  
  **Requested Revisions:** The syllabus should include the "F Clause" (some version of this should be on all W syllabi): "In order to pass this course, you must receive a passing grade on its writing components." On the CAR box 41f, a required section, was left blank. Under "W Course" you must explain how the W requirements will be met. This is evident in the syllabus, but the CAR is the document serves as the archived record for the course, so the "W" section (41f) must include a summary of what the syllabus promises about writing.

**Exclusion:**
- BME 3600W Biomechanics was removed from the report due to further changes that are being considered

**The motion to approve carried unanimously.**

4. Reports and Discussion

**Discussion and vote on revised edits to CA1 criteria**
- The criteria were updated based on issues raised in assessment efforts and edits suggested by the GEOC during the March 26th meeting
- Will be forwarded to the Senate C&C

**The motion to approve carried unanimously.**

**GEOC Annual Report**
- The annual report is undergoing final edits and will be circulated to the GEOC shortly

**Discussion of GEOC guide manual**
- Section 2.1 should include information on recruiting new subcommittee members
- There should also be a description of what meetings can consist of and the allowance of electronic meetings
- The committee questioned whether the guide could/should be a wiki document
- For any other additions or corrections, please email Karen

**Other**
- A Doodle poll will be sent around to determine a more suitable time for the last meeting during finals week in May

Meeting adjourned at 1:55pm.

Respectfully submitted,
Anabel Perez and Karen Piantek